

# WisconsinAIRS Annual Membership Meeting Minutes

September 14, 2007

Held at the Radisson Paper Valley Inn – Appleton, Wisconsin

- ❖ Luann Teige, WisconsinAIRS President, opened the meeting and welcomed all members.
- ❖ Opening comments focused on the exciting new challenges faced by I & R/I & A professionals in Wisconsin including the expansion of the Aging and Disability Resource Centers to statewide coverage and the implementation of the Wisconsin 2-1-1 comprehensive information and referral coverage throughout Wisconsin. Luann emphasized that it is our commitment as professions to serving the individuals who turn to us for information, assistance, and support that will continue to drive our efforts during this time of change.
- ❖ Thanks were extended to the conference presenters, the vendors, the hotel management and staff, the WisconsinAIRS Board members, and the Conference Committee members.
- ❖ 2006-2007 year accomplishments were reviewed:
  - A new brochure was produced.
  - Two newsletters were produced and distributed.
  - Study groups with a standardized curriculum were implemented to assist people in achieving certification. Members are encouraged to provide feedback on the effectiveness of this initiative.
  - We have the highest number of members in AIRS, at 80.
- ❖ Upcoming challenges include the need to reach out to the specialized information and referral/assistance professionals in the state and to continue to increase membership. It is also an ongoing goal of WisconsinAIRS to increase the accessibility of needed training to members.
- ❖ Secretary's Report (Teresa Halverson):
  - The minutes from the 2006 annual meeting were made available for review.
  - *Barb Maskell moved to accept the minutes, Maurine Strickland seconded the motion and the minutes were accepted.*
- ❖ Treasurer's Report (Lynn Scheinoha):
  - The Treasurer's report was made available to the membership. Lynn Scheinoha noted that the current record did not include the cost of the 2007 conference.
  - *Steve Peterson moved to accept the report, Michelle Hartness seconded the motion and the motion was passed.*
  - The 2007-2008 Budget was presented to the members. Anticipated expenses include:
    - Conference scholarships
    - Newsletters
    - Mailings
    - 2-1-1 meeting travel expenses
    - AIRS Affiliate Counsel meeting travel expenses
    - Certification exam and certification study group costs
    - Liability insurance cost
    - Web maintenance
  - It was noted that we would need to transfer funds from .....to balance the budget.

- *Ginger Ayers moved to accept the budget, Matricia Patterson seconded the motion and the motion passed.*

### **Committee Reports**

- ❖ Conference Committee (Matricia Patterson, Barbara Wien, Lynn Scheinoha, Barb Maskell, Lisa Clark, Janell Keeter, and Jayne Mullins):
  - Appreciation expressed to everyone who attended the conference. Thanks were also extended to the speakers.
  - It was noted that the committee members worked hard to present a successful conference.
  - Attendees were requested to turn in their conference evaluations and comments at the registration desk. There was also a request for suggestions from members about where they would like the 2008 conference to be held.
  - Those people applying for re-certification may use the registration form and/or the certificate of attendance as documentation. They should also keep track of the training sessions attended and the hours of those sessions.
  - There was a glitch regarding the recording of names for people attending the Ethics and the Boundaries sessions. People who attended and did not get the documentation needed for their CEU's should email Luann Teige to get this sorted out.
  - There were 2 conference scholarships awarded this year. The recipients were Claudia Skenandore from the Oneida Nation of Wisconsin and Luann Kirby from Pierce County Office on Aging.
- ❖ Membership Committee (Luann Teige, Diane Strong, and Steve Peterson):
  - We currently have 83 member agencies in WisconsinAIRS. 70% are from aging organizations and 30% are from comprehensive or other specialized information and referral centers.
  - Notices for membership renewal and calls for new agencies to join will be sent out by the WisconsinAIRS board in January. Our goal is to continue to grow.
- ❖ Communications Committee (Ginger Ayres, Teresa Halverson, and Luann Teige):
  - The newsletter is now being distributed via email to each agency. All members are encouraged to read it. Articles and ideas for articles are sought and appreciated from all members. Thanks were expressed to Ginger Ayers for her work as editor and for agreeing to continue to serve as editor.
  - Luann Teige noted that new information will be up on the web site soon. If anyone has something they would like included on the web site they should contact Luann.
- ❖ AIRS Affiliate Council (Jayne Mullins):
  - Jayne Mullins encourages all members to join the WisconsinAIRS ListServe since a great deal of information regarding WisconsinAIRS, AIRS, and other professional areas of interest is disseminated through the ListServe. Anyone who is not currently on the ListServe and wants to join should email Jayne at mullinsjf@mailbag.com; please put WisconsinAIRS on the subject line of the email.
  - AIRS is working on providing on-line training through an organization called Essential Learning. These workshops are relatively inexpensive.
  - Members are also welcome and encouraged to join the AIRS Networker ListServe and the AIRS Taxonomy ListServe. Information on joining is available on the AIRS web site at [www.airs.org](http://www.airs.org).

- Maurine Strickland (a member of the AIRS Board) shared that AIRS is currently working to have a congressional resolution providing a Day of Recognition for the Information and Referral/Assistance profession. This may be a good topic for the newsletter.
- ❖ 2-1-1 Wisconsin Board (Steve Peterson):
  - WisconsinAIRS holds a seat on the 2-1-1 Wisconsin Board and currently our representative is Steve Peterson.
  - Steve deferred much of his presentation to the Keynote Speaker, Eric Osterman, CEO of 2-1-1 Wisconsin. The keynote speech included the current status and the strategic plan for the future of 2-1-1 in Wisconsin.
  - Steve noted that the 2-1-1 Board meets the 3<sup>rd</sup> Wednesday, bi-monthly and anyone is welcome to attend the meetings.
  - The Board meeting minutes are posted on the WisconsinAIRS web site.

### **Nominations/Elections for WisconsinAIRS Open Board Seats**

- ❖ Luann Teige noted that service on the WisconsinAIRS Board is a very rewarding experience and encouraged all members to consider serving on the Board.
- ❖ The WisconsinAIRS Board meets four times each year. Work is also conducted via email and phone.
- ❖ The by-laws, which define the work and the various positions comprising the Board, can be found on the WisconsinAIRS web site.
- ❖ Thanks was extended to those members who are stepping down from the Board:
  - Barb Maskell
  - Susan Piazza
  - Luann Teige (Luann will continue to participate on the Board in the coming year as Past President)
- ❖ The Nomination Committee presented the slate of nominees:
  - Diane Strong, Family Resource Connection – to serve a second term
  - Lynn Scheinoha, Manitowoc County Aging Center – to serve a second term
  - Barb Wein, United Way of North Rock County – to serve a first term
  - Julie Seeman, Rock County Council on Aging – to serve a first term
  - Ruth Rotramel, Grant County Center on Aging – to serve a first term
  - Devon Christianson, Aging and Disability Resource Center of Brown County – to serve a first term
- ❖ A call for nominations from the floor was made; there were no nominations from the floor.
- ❖ *Jane DeGeorge moved that the slate of nominees for membership on the WisconsinAIRS Board be accepted in its entirety. Ginger Ayers seconded the motion. The motion was carried by a vote of the members present.*

### **A Couple of Housekeeping Items:**

- ❖ People were encouraged to take a t-shirt (these shirts were from a previous conference and had been discovered during the year).
- ❖ People were reminded to pick up their Certificates of Attendance at the registration table.

The Meeting Adjourned.

Respectfully submitted by Teresa Halverson.